

(Attachment 1)

The Outline of Basic Skills Test

Table with 4 columns: Industry, Category, Tasks, Contents. Rows include Manufacture (Assemble, Measures, Join) and Fishery (Sea Farming, In and off-Shore Fishery).

Table with 3 columns: Period of employment, Designation, Task. Includes a 'Total' row and a 'Period of total employment' row.

I agree to inform myself and to abide by all policies regarding falsifying documents which is a crime punishable as a felony. I also acknowledge that this is the documents required for the test evaluation, which is agreed upon MOU between Republic of Korea and Sri Lanka.

Date :

Name : (Signature)

I certify that above information is true and correct.

Date :

Company : Contact No.:

Address :

President : (Signature or official seal)

President of HRD Korea

* Caution: If there is any omission for crucial information such as the signature, seal, names or contact numbers, it loses its effects and the work experiences become invalidated.

- * It just verifies work experiences from a company. To verify experiences from respective companies, candidates have to submit a sheet of paper for each company. (i.e., 4 sheets of papers for 4 companies)
* It can be replaced by the certificate in EPS system.

(Attachment 2-3)

If one cannot get Certificate of Career because of the bankruptcy of the company or agency (for foreign company) employment history in the too small-scale business, or unauthorized business common in Fishery fields, one can fill in the document the form below and submit it. (Except relatives, two guarantors for joint guarantee are needed)

Document to verify one's employment(Standard)

Registration number :

Table with 4 columns: Name, Date of Birth, ID, Contact No.

Table with 5 columns: Company, Designation, Period of Employment, Task, Note. Includes a 'Total' row and a 'Period of total employment' row.

Form for certifying the document, including fields for Name, Date of Birth, Address, Workplace, Designation, Landline, and Relationship with the applicant.

* Attach the copies of each identification card of a person to certify.

* Caution: If a person's information which can certify your employment such as Name, Contact No. is missing, the documents will not be granted and job experiences one claimed to have, will be null and void.
For employment history overseas, the copy of work visa and immigration logs are needed. If the required documents are missed, this document couldn't be submitted.

Chairman, Sri Lanka Bureau of Foreign Employment 234, Denzil Kobbekaduwa Mawatha, Koswatte, Battaramulla Tel:011-2864101-105, 011-2880500/011-2864124

(Attachment 2-1)

(Job experience, Training course completion, National certificate) Competency test relevant documents

Application No. (For Sending Agency)

I myself will take any responsibilities for falsified documents (certificate of career, copy of certificate) in registering EPS-TOPIK.

* If applicant's document is proven to be falsified, the test result will be invalidated and the person will not be able to take any test for 2 years.

Table for Applicants to fill in, including EPS-TOPIK registration No. and various industry categories.

Form for Applicants to fill in, including Job experience, Training hours, and Certificates sections.

- * Period of total employment should be written in months.
** Certificate of training course should be verified first and total training hours should be stated.
*** Documents should be verified as authentic and total amount of certificates should be stated.

(Attachment 2-2)

When previous company issues certificate of career If the company is not in Korea, fill in with the information of recruiting agency

Certificate of Career

Registration number :

Table for Certificate of Career, including Personal information, Nationality, Name, Present address, ID card No., and Contact No.