

- Relevant documents for competency test will be verified three times in the process of test period. If the documents submitted are proven to be falsified, test result will be invalidated and the person can't apply for any tests in EPS system in three years.

- If information in the passport and the application form of EPS-TOPIK do not match each other, the candidate will be not allowed to pass the point system based test and not allowed to arrive in Korea.
 - For Certificate of career and Document to verify one's employment, crucial information such as the names, signatures, contact number must not be omitted. If there is omission or modification on the documents using correction fluid, correction paper or other methods, the candidate will be invalidated.
- The person who successfully got in will get a chance to be listed on the valid roster but this does not guarantee their employment.
 - If one can't get through health checkup or has any records of illegal stay, he/she will be deprived of any chance for employment.

(Attachment 1)

The Outline of Basic Skills Test

Industry	Category	Tasks	Contents
Manufacture	Assemble	Insert Pins	Considering the diagram, insert the pins in to the slate provided according to the color, size and shape
		Hang Items	Hang the rings on the rod according to size.
		Assemble bolts and nuts	In the given amount of time, tight two types of bolts and nuts according to the sketch.
	Measures	Insert Pins	Considering the diagram, insert the pins in to the slate provided according to the color, size and shape
		Hang Items	Hang the rings on the rod according to size.
		Measures	In the given amount of time, measure accurately according to the length and volume.
	Join	Insert Pins	Considering the diagram, insert the pins in to the slate provided according to the color, size and shape
		Hang Items	Hang the rings on the rod according to size.
		Join	In the given amount of time, link two objects in the designated point with the provided instruments.
Fishery	Sea Farming	Insert Pins	Considering the diagram, insert the pins in to the slate provided according to the color, size and shape
		Transporting Items	Measure the weight of objects, carry and stack objects.
		Using a wheelbarrow	In the given amount of time, carry sandbag using wheel barrow
	In and off-Shore Fishery	Insert Pins	Considering the diagram, insert the pins in to the slate provided according to the color, size and shape
		Transporting Items	Measure the weight of objects, carry and stack objects.
		Rolling a rope & knotting	In the given amount of time, roll the rope in a designated way

(Attachment 2-1)

(Job experience, Training course completion, National certificate)

Competency test relevant documents

Application No. (For Sending Agency)			
I myself will take any responsibilities for falsified documents (certificate of career, copy of certificate) in registering EPS-TOPIK.			
If applicant's document is proven to be falsified, the test result will be invalidated and the person will not be able to take any test for 2 years.			
Applicants to fill in * Mark the industry you're applying for (●)			
EPS-TOPIK registration No.		0092015P20000001	
Manufacture	Assemble (o) Measures (o) Join (o)	Construction	Rebar (o) Carpentry (o)
Agriculture & Stockbreeding	Agriculture (o) Livestock (o)	Fishery	Sea Farming (o) In and off Shore Fishery (o)
Date of Birth	...	Contact No.	
Registration date	20..	Name	(signature)
Applicants to fill in * Mark (●) your answer		For sending agency	
<input type="checkbox"/> Job experience (Only for those who have job experience)		True o	
One year or more		Questionable o	
o		False o	
Less than 1 year		True o	
o		Questionable o	
o		False o	
<input type="checkbox"/> Training hours (only for those who had training)		True o	
120 hours or more		Questionable o	
o		False o	
Less than 120 hours		True o	
o		Questionable o	
o		False o	
<input type="checkbox"/> Certificates (for those who have certificates, no more than two)			
No.	Name of the certificate	Issued date	Institute/organization
1			
2			
Sending Agency Name:		(Signature)	
Interviewer Name:		(Signature)	

* Period of total employment should be written in months.
 ** Certificate of training course should be verified first and total training hours should be stated.
 *** Documents should be verified as authentic and total amount of certificates should be stated.

(Attachment 2-2)

<<When previous company issues certificate of career >>

If the company is not in Korea, fill in with the information of recruiting agency

Certificate of Career

Registration number :

Personal information	Nationality	CHINA	ID card No.	*****
	Name	ZHENG*****	Contact No.	
	Present address		Landline	082-9876-543-21
		CHINA BEIJING 12-34	Mobile phone	010-1234-5678
		E-Mail	test@test.com	

Details on career	Period of employment (YY.MM.DD~YY.MM.DD)	Designation	Task (state specific details)
	~		
	~		
	~		
	~		
	~		
		Total	Period of total employment :

I agree to inform myself and to abide by all policies regarding falsifying documents which is a **crime punishable as a felony**. I also acknowledge that this is the documents required for the test evaluation, which is agreed upon MOU between Republic of Korea and Sri Lanka.

Date :

Name : (Signature)

I certify that above information is true and correct.

Date :

Company : Contact No.:

Address :

President : (Signature or official seal)

President of HRD Korea

Issued by	
Department	
Designation	
Contact number	
Name	Signature

*** Caution:** If there is any omission for crucial information such as the signature, seal, names or contact numbers, it loses its effects and the work experiences becomes invalidated.

* It just verify a work experiences from a company. To verify experiences from respective companies, candidates have to submit a sheet of paper for each company.(i.e., 4 sheets of papers for 4 companies)
 * It can be replaced by the certificate in EPS system.

(Attachment 2-3)

If one cannot get Certificate of Career because of the bankruptcy of the company or agency (for foreign company) employment history in the too small-scale business, or unauthorized business common in Fishery fields, one can fill in the document the form below and submit it.(Except relatives, two guarantors for joint guarantee are needed)

Document to verify one's employment(Standard)

Registration number :

Name	Date of Birth
ID	Contact No.

Company	Designation	Period of Employment	Task	Note
* Respective working experience needs to be filled in.				
Total		Period of total employment :		

Person to certify the document 1

Name: (Signature) Date of Birth:

Address: Landline: (Cell phone :)

Workplace: Designation: Relationship with the applicant:

Person to certify the document 2

Name: (Signature) Date of Birth:

Address: Landline: (Cell phone :)

Workplace: Designation: Relationship with the applicant:

* Attach the copies of each identification card of a person to certify.
 * Caution: ① If a person's information who can certify your employment such as Name, contact No. is missing, the documents will not be granted and job experiences one claimed to have will be null and void.
 ② For employment history overseas, the copy of work visa and immigration logs are needed. If the require documents are missed, this document couldn't be submitted.

Chairman,
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